

SERC Meeting
February 10, 2004
10:00 am

Rudy Raynes began the meeting at 10:00 am, a quorum was present, for those in attendance see attached roster. The minutes of December 9, 2003 were reviewed. Mr. Raynes asked for corrections, deletions or additions. Joe Wyatt stated Jim Riggs name on the last page of the minutes was misspelled. *Giles Watson moved to approve the minutes with corrections. Joe Wyatt seconded. Motion passed.*

Old Business :

DOJ Grants -Mr. Raynes reported Region 6 has received their truck and trailer and Clarksburg FD and Beckley RRT have received their equipment, Region 2 and Region 1 continue to receive equipment. Additional equipment and training will be delivered in the upcoming weeks based on the individual RRT's training and needs.

HMEP Grants -The reimbursement from US DOT for \$140,570 for the 2003 HMEP Grant has been requested the reimbursement should be received within the month. The 2004 HMEP Grants are progressing and the 2005 grant request should be received from US DOT shortly.

SERC Grants- 5 grants are being held until additional funds are received from Tier Two fees and DOT reimbursement.

Plan Reviews- Paul Howard recommended Preston County be held, they met 8 of the required 13 crieteria but he will work with them to bring them up to required standards. *Giles Watson made a motion to table Preston County until they meet the 13 requirements, Dan McKinney Seconded. Motion passed.*

LEPC Membership Approvals - None for this meeting

By-Laws -Pendleton County has met all required categories but does not have a signature page, Mr. Raynes suggested the by-laws be tabled until a signature page is provided.

Training Subcommittee - Jim Cox reported Jeff Simpkins from WVU Fire Service Extension met with FEMA concerning the types of classes available and types of classes which could qualify for 1st responder/hazmat related courses. Mr. Cox reported FEMA has expanded the list of courses significantly. There was discussion about law enforcement certification of instructors and classes. Most law enforcement personnel have requirements for many of the classes other 1st responders take but the curriculum has much stricter guidelines and must go before a review board. Mr. Cox was asked to contact the RESA's and WVU, find out which instructors/materials are approved through law enforcement and see if additional courses can be provided to law enforcement. Mr. Cox suggested PSC, Highway personnel and Courtesy Patrol also take some training as they are often the first on the scene.

SERC Conference - Denny McGann reported the conference sub-committee met on February 9. In your packet is a proposed budget, suggested list of speakers and classes. Mr. McGann asked if anyone has additional classes, speakers or ideas on the conference to please let him know. A significant reduction in the cost of the conference has been presented as well as the delay in starting the conference on Monday afternoon in the hopes of continuing to provide worthwhile classes at a reduced cost to the state. We will again have the table-top drill but this year we're proposing to also conduct classes during the drill and as a "shift change" occurs rotate class members to the table-top scenario and rotate table-top attendees to the classroom. Unfortunately during the last two conferences a number of individuals have not participated in the table-top drill or some of the classes. That procedure will be corrected, individuals will sign in for class and sign out or their travel documents will not be processed this year. We are also attempting to reduce the cost of printing by producing a CD of speakers presentations so individuals may take them home and potentially use the information in their own counties. It was also mentioned the board needs to determine if they want to conduct the conference in Charleston again next year. Although it is more expensive in Charleston, more responders are able to attend when it is held in Charleston. Denny McGann also suggested Chuck Kinder as an inspirational speaker during the conference and if anyone had others in mind to please let Jim Cox or Laverne Stout know. *Jim Riggs moved to approve the budget as presented, Giles Watson seconded. Motion passed.*

New Business -

The Legislative sub-committee met and discussed the proposed legislation to raise Tier Two fees. Giles Watson, Larry Zuspan, Herb Lattimore and Laverne Stout attended. The Manufacturers Association has decided not to fight the legislation although they are not happy about it they will not try to stop it. IOGA (Independent Oil and Gas Association) however will fight the legislation. They feel it unfairly targets oil and gas as opposed to other entities. They have also asked for the Board to re-examine the definition of an oil and gas facility. Mr. Kappa is expected to meet with Senator Unger later today concerning the legislation.

Larry Zuspan said he had spoken with Tony Murray USDOT on the placard issue, Homeland Security feels placards give potential terrorists information which they could use to their advantage. However, most 1st responders are aware placards are necessary to save lives during an incident. Kanawha/Putnam LEPC has composed a letter, sent it to their state representative and senators. Jan Taylor formerly of NICS composed the letter and KPEPC edited to reflect KPEPC's stance on the placard issue. Mr. Zuspan offered the use of the letter as a guide for other lepcs to contact their legislators. He feels it is an important issue.

There was discussion on expenditures out of the SERC accounts, how much was expended for personnel costs, conferences, travel, incoming, Tier Two fees and grants to counties. Mr. McGann suggested the Board look at temporarily suspending the practice of allowing LEPCs to go back one year and obtain grant funds due to the limited amount of funds in the SERC budget. *Denny McGann made a motion*

temporarily beginning Jan 1, 2005 LEPCs will no longer be eligible to apply for grants from previous years, current grant year only, Jim Riggs seconded. Motion passed.

Denny McGann moved to adjourn, Giles Watson seconded, Motion passed. Meeting ended at 11:45. The next scheduled meeting will be April 13, 2004 at 10:00 am at the State EOC, Building 1 Room EB-80, Charleston, WV.

The SERC has scheduled meetings for next year for the convenience of participants:

June 15, 2004	10:00 am	State EOC
August 3, 2004	4:00 pm	Embassy Suites, Charleston
October 12, 2004	10:00 am	State EOC
December 14, 2004	10:00 am	State EOC